##

**ICT-AGRI-FOOD 2019 Joint Call**

**Call for transnational, collaborative, inter-/transdisciplinary research projects on ICT-enabled agri-food systems**

## **Template for full proposal**

The full proposal must be written in English and consist of the following parts:

# 1. General Information

Proposal title *(Max. 200 characters excl. spaces and punctuation):*

Proposal acronym *(Max. 20 characters):*

Proposal ID *(see online application):*

Project duration *(months):*

Total project costs *(K€):*

Total requested budget *(K€):*

Countries/regions/partners involved:

Technology Readiness Level (TRL):

## **Topic**

*Please tick the appropriate box*

[ ] *TOPIC 1*

[ ] *TOPIC 2*

**History of changes**

If applicable, please describe in bullet points amendments introduced in the full proposal (sections 2 and 3). It is expected that the main information submitted in the pre-proposal will stay unchanged. In particular, neither main objectives nor the composition of the consortia nor funding requested may be changed. An exception will become valid when conditions (obligatory) or recommendations (advice) have been stated in the invitation letters. Changes in the budget must not be described in the History of changes but please be indicated in section 4.

## **Keywords**

*Please list 5 to 7 keywords describing your proposal.*

## **Abstract**

*Maximum 2000 characters, excluding spaces.*

*Please give a comprehensive and readable summary of the most important aims and methods of the project. Please note that if the project is selected for funding this abstract will be published.*

# 2. Description of Work

# *Please describe how probably communicated conditions as defined by the funders have been addressed.*

# Excellence

(Max. 10.000 characters, excluding spaces, Times new Roman 11)

1. Objectives (Provide project objectives and main hypothesis and describe the research approach and methodology)
2. Relation to the call scope (Describe the relevance to the Call scope/topic/cross-cutting issue)
3. Concept and approach
4. Ambition

#  Impact

(Max. 15.000 characters, excluding spaces, Times new Roman 11)

1. Added value of the proposed transnational collaboration
2. Expected impacts
3. Measures to maximise impact

Dissemination and exploitation of results

Communication activities

1. Interaction with ongoing activities

*Please, describe how on-going projects and international networks in which project partners are involved can contribute to the project development.*

#  Quality and efficiency of the Implementation

(Max. 15.000 characters, excluding spaces, plus figures and graphs)

1. Work plan

*Please include: aims, methodology, role of each participant, timeline, work packages, project coordination and management, innovation, risk assessment. Please include a list of abbreviations.*

*For each WP please describe: the partners involved, the tasks and their allocation, the deliverables and milestones.*

*Include a work package on “Dissemination, Exploitation and Communication of research results”.*

1. Gantt chart and/or Pert

*Please include the overall list of deliverables and milestones with deadlines.*

1. Justification of requested budget and total project costs

*Please, justify the resources to be committed. Where applicable, also specify co-funding from other sources necessary for the project.*

1. Data Management Plan

*1 page; please update if needed, consider Annex B in Call document*

1. Handling of Intellectual Property Rights (e.g. any barriers to sharing materials, data or results) and Open Access Policy.

# 3. Ethical, Legal and Social Aspects (ELSA)

(Max. 1000 characters, excluding spaces, Times New Roman 11)

# *Any aspects of the proposal that could possibly raise societal concerns or ethical issues, such as Ethical, Legal and Social Aspects (ELSA)”. Full implementation of the 3R (reduction, replacement, refinement) principles in any research project using animals is required.*

# 4. Project Budget (in K€)

*Financial plan with research budget for each project partner plus the coordination budget (as requested in the pre-proposal), taking into account the national regulation by each funder and the conditions indicated in the invitation for the full proposal, if any. Each partner can contact the National Contact Point for specific questions on the eligibility costs and the correspondence between cost declared in the online form and national rules. Please note that not all types of expenditure are fundable by all funding organisations.*

*Please fill in the table A with the originally requested budget of the pre-proposal and table B with the budget of the full proposal. In the table B, any difference from the table A must be pointed out highlighting the cells with a yellow colour.*

Table A – Budget of the pre-proposal

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Partners** | **Coordinator Partner 1** | **Partner 2** | **Partner 3** | **Partner 4** | **Partner 5** | **Partner 6** | **Partner 7** | **Total project** |
| Name (group leader) |  |  |  |  |  |  |  |  |
| Institution |  |  |  |  |  |  |  |  |
| Country |  |  |  |  |  |  |  |  |
| Funding organisation |  |  |  |  |  |  |  |  |
| PROJECT COSTS (€) | **Total cost** | **Requested** | **Total cost** | **Requested** | **Total cost** | **Requested** | **Total cost** | **Requested** | **Total cost** | **Requested** | **Total cost** | **Requested** | **Total cost** | **Requested** |  |  |
| Personnel € |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Consumables € |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Equipment € |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Travel €[[1]](#footnote-1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other direct costs € |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Overheads € |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Subcontracting |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Table B – Budget full proposal

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Partners** | **Coordinator Partner 1** | **Partner 2** | **Partner 3** | **Partner 4** | **Partner 5** | **Partner 6** | **Partner 7** | **Total project** |
| Name (group leader) |  |  |  |  |  |  |  |  |
| Institution |  |  |  |  |  |  |  |  |
| Country |  |  |  |  |  |  |  |  |
| Funding organisation |  |  |  |  |  |  |  |  |
| PROJECT COSTS (€) | **Total cost** | **Requested** | **Total cost** | **Requested** | **Total cost** | **Requested** | **Total cost** | **Requested** | **Total cost** | **Requested** | **Total cost** | **Requested** | **Total cost** | **Requested** |  |  |
| Personnel € |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Consumables € |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Equipment € |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Travel €1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other direct costs € |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Overheads € |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Subcontracting |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Explanations of use of resources**

*Person months, salaries, equipment, subcontracting, travel, other cost to be specified and described (Max 1500 characters). Coordination cost must be indicated and detailed in this section.*

*Partners participating in kind must provide a written confirmation of the financial commitment (to be uploaded in the online tool).*

# 5. Brief CV of consortium partners

*For each of the consortium partners, please provide a brief CV for the Project Consortium Coordinator and each Project Partner’s Principal Investigator with a list of up to five relevant publications within the last five years demonstrating how he/she is suitably qualified and experienced to carry out the project (max. 1 page each).*

|  |  |
| --- | --- |
| **Last Name** |  |
| **First Name** |  |
| **Institution** |  |
| **Short CV** |  |
| **List of****five relevant publications within the last five years** |  |

# 6. References

# Please cite scientific articles that you refer to in the Description of Work. Please do not list more than 10 references.

# 7. Signature

|  |  |
| --- | --- |
| **Coordinator – Project Partner 1****Last Name:** **First Name:****Institution:** | **Stamp and Signature****Date:**  |

The project partners below have checked their regional/national regulations. They are informed about the content of this joint application.

Digital signatures or scanned signatures of the different principal investigators (partners) will be accepted.

 Signature Partner 2:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Partner 3:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Partner 4:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Partner 5:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Partner 6: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Partner 7: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The costs to participate in the two ICT-AGRI-FOOD meetings should be included in the project budgets – travel (see paragraph 11.3 of the Call Document) only for the project coordinator. [↑](#footnote-ref-1)