

The ICT-AGRI-FOOD Cofunded Call 2019

Brokerage event

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This document is an overview of the call and do not
contain all the information need to prepare a proposal

Call secretariat

Ministry of agriculture food and forestry policies (MIPAAF, IT)

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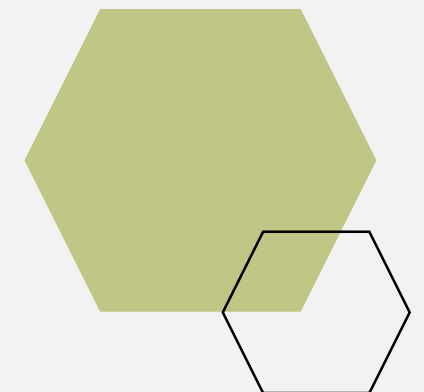
Federal Office for Agriculture and Food (BLE, DE)

Johannes Pfeifer Johannes.pfeifer@ble.de

For general information you can contact the call secretariat at: ICT-AGRI-FOOD-2019@ble.de

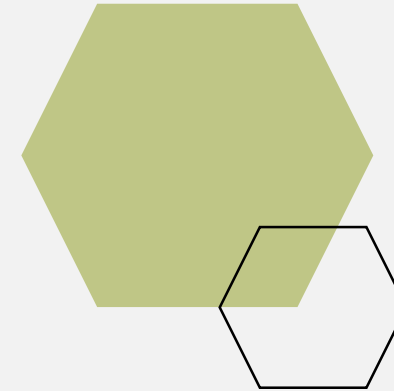
How is the call set up? (1/2)

- 28 partners from 22 countries committed more than 17 million for research.
- In addition to the ICT-AGRI-FOOD rules, there are national rules for funding (Annex E) which each participant must refer to.
- There is an official ICT-AGRI-FOOD contact person in each country that participants are encouraged to contact before preparing their application.



How is the call set up? (2/2)

- ICT-AGRI-FOOD is running the call
- The countries are funding the researchers
- Applicants **must** meet the requirement of ICT-AGRI-FOOD and the countries.



Where is the information?

Call Announcement (30p.document with annexes)

...is what you need to get started.

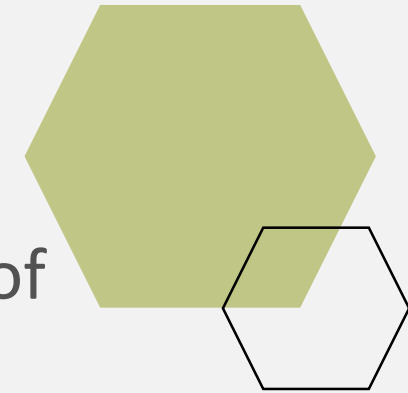
The [call announcement](#) is the only valid document to find all the info related to the call. Please read it carefully.



This document is an overview of the call and do not contain all the information need to prepare a proposal

National rules

- National/regional rules are presented in the annex E of the Call Announcement.
- Links to rules in national languages are provided.
- The coordinator and partners should check the national rules of all the countries involved in the proposal and be sure that all partners involved are following the rules of their countries.



Topics

Topic 1 – Data-driven ICT platforms and solutions to improve the sustainability of agri-food systems.

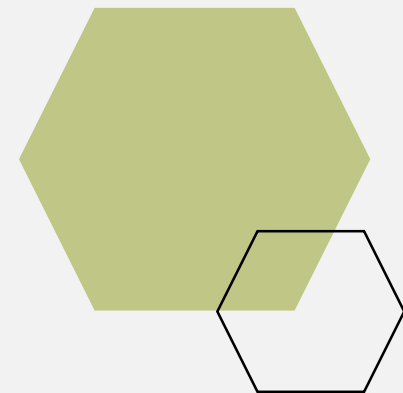


Topic 2 - Identify and address barriers for adoption of ICT technologies in the agri-food systems.

Topic1 - Data-driven ICT platforms and solutions to improve the sustainability of agri—food systems.

This topic relates to **the development and/or application of data-driven ICT platforms and solutions that derive value for multiple actors from the data collected throughout the agri-food chain** (including e.g. research infrastructure, administrative authorities and policy makers).

Look for more info on the call announcement document



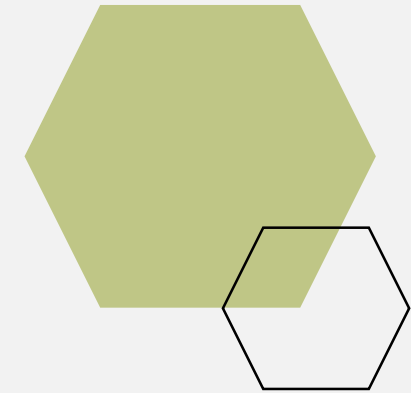
Topic2 – Identify and address barriers for adoption of ICT technologies in the agri-food system

This topic relates **to identify and address institutional, economic and social barriers** on the application of ICT technologies for achieving sustainability of the agri-food systems.



Look for more info on the call announcement document

Cross cutting issues



- Multi-actor approach
- Inter/transdisciplinary approach
- Integrated and holistic systems approach

- Data stewardship: cybersecurity and protection of personal data
- Data standards: to describe data sets and annotate data

Call procedure = 2 steps

STEP 1

Launch of the call: 18th December 2019

Closing date for submission of pre-proposals: 3 March 2020

Feedback to the applicants: 22 May 2020

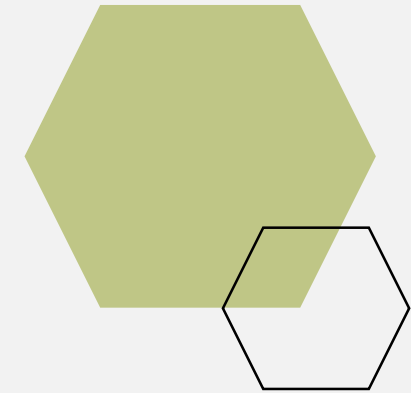
STEP 2

Closing date for submission of full proposals: 6 July 2020

Feedback to the applicants: 29.09.2020



Who can apply?



Institutions that are involved in research/innovation and operate in accordance with national rules, including companies, are invited to apply.

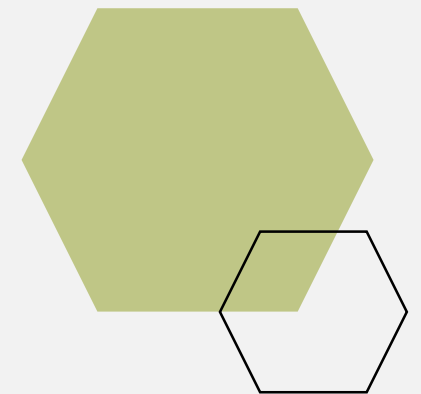
ICT-AGRI-FOOD Eligibility Criteria (1/4)

- Proposals in English.
- Online Submission Tool.
- Eligible consortia will consist of a minimum of 3 independent entities seeking funding from a minimum of 3 different Funding Parties of 3 different countries participating in the Joint Call;
- Project coordinator, from an organization eligible for funding.



ICT-AGRI-FOOD Eligibility Criteria (2/4)

- Project duration between 24 and 36 months.
- Maximum requested budget 500,000 Euro per country
- The application must pass the “H2020 ETHICS REVIEW PROCEDURE” (details can be found under https://ec.europa.eu/research/participants/docs/h2020-funding-guide/cross-cutting-issues/ethics_en.htm).



ICT-AGRI-FOOD Eligibility Criteria (3/4)

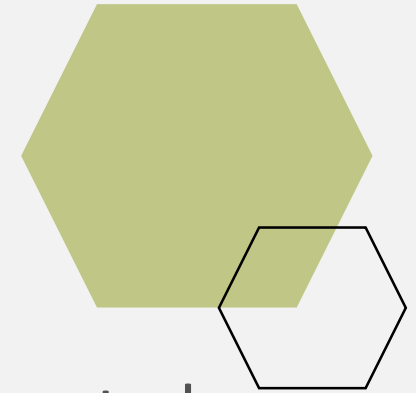
Applicants not eligible for funding are welcome to participate in the projects at their own expense.

Applicants interested in collaborating with countries outside of the Funding Parties can contact the International Bioeconomy Forum (IBF@mbie.govt.nz) to facilitate engagement with member countries of this forum such as New Zealand, Canada and the USA.

Please note:

These applicants cannot coordinate a project, their contribution should not be essential for the project's successful implementation (e.g. Work Package Lead) and they cannot count to achieve the minimum number of project consortium partners. Moreover, they must provide written confirmation of bringing in their resources

ICT-AGRI-FOOD Eligibility Criteria (4/4)



In addition **national/regional eligibility criteria** must be respected and the proposed research project must be consistent with the national/organizational thematic priorities of the countries/regions involved in the project.

Failure of one applicant to meet the national/regional eligibility criteria will result in the rejection of the entire proposal.

Evaluation of the proposals I

Pre-proposals

At least 3 independent experts from the International Evaluation Committee (IEC)

Evaluation criteria:

-Relevance

-Quality

-Potential Impact

Added value for transnational cooperation



Evaluation of the proposals II

Full-proposals

At least 3 independent experts from the International Evaluation Committee (IEC)

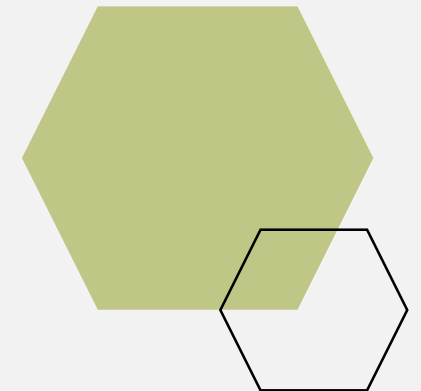
Evaluation criteria:

Excellence

Impact

Quality and efficiency of the implementation

Scope, cross-cutting issues and topics description



Matching tool & Submission tool

Siham Kourdi

ILVO, Flanders Research Institute
for Agriculture, Fisheries and Food
(Belgium)

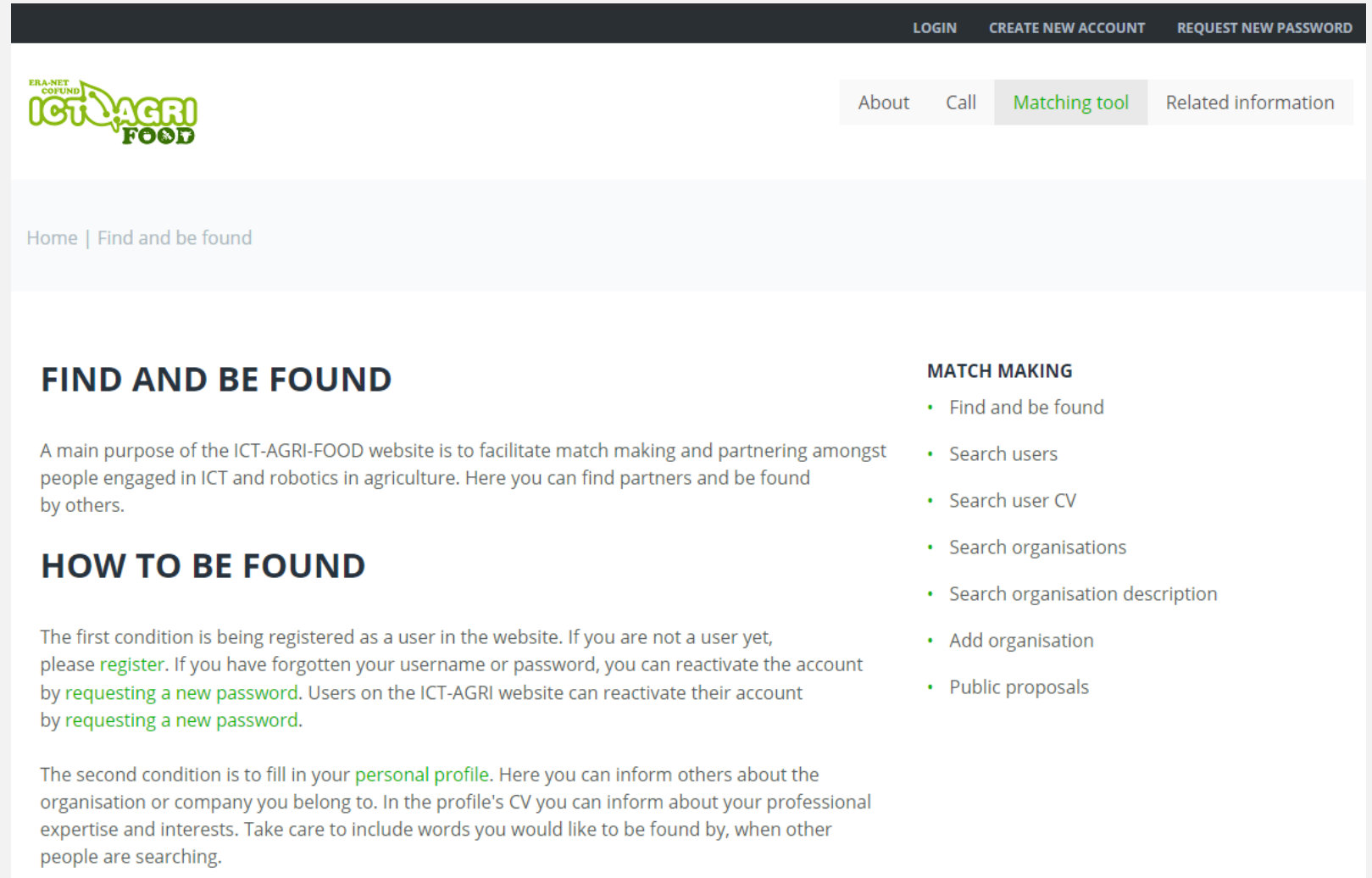


Maching tool

A service where you can search for partners / expert / organizations

You must complete your personal information via **My profile** link (edit to complete your profile) and check “Show my data * Show my data (except email) to website visitors” in you account section to be found in the search feature.

Public proposals contains a list of partner offers and/or requests.



The screenshot shows the website interface for the ICT-AGRI-FOOD matching tool. At the top, there is a navigation bar with links for LOGIN, CREATE NEW ACCOUNT, and REQUEST NEW PASSWORD. Below this is a secondary navigation bar with links for About, Call, Matching tool (highlighted), and Related information. The main content area features a breadcrumb trail: Home | Find and be found. The primary heading is **FIND AND BE FOUND**, followed by a paragraph explaining the website's purpose: "A main purpose of the ICT-AGRI-FOOD website is to facilitate match making and partnering amongst people engaged in ICT and robotics in agriculture. Here you can find partners and be found by others." Below this is the **HOW TO BE FOUND** section, which details two conditions: 1) being registered as a user, with instructions on how to register or reactivate an account by requesting a new password; and 2) filling in a personal profile to inform others about the user's organization and interests. To the right of the main text is a **MATCH MAKING** sidebar with a list of features: Find and be found, Search users, Search user CV, Search organisations, Search organisation description, Add organisation, and Public proposals.

Online submission tool

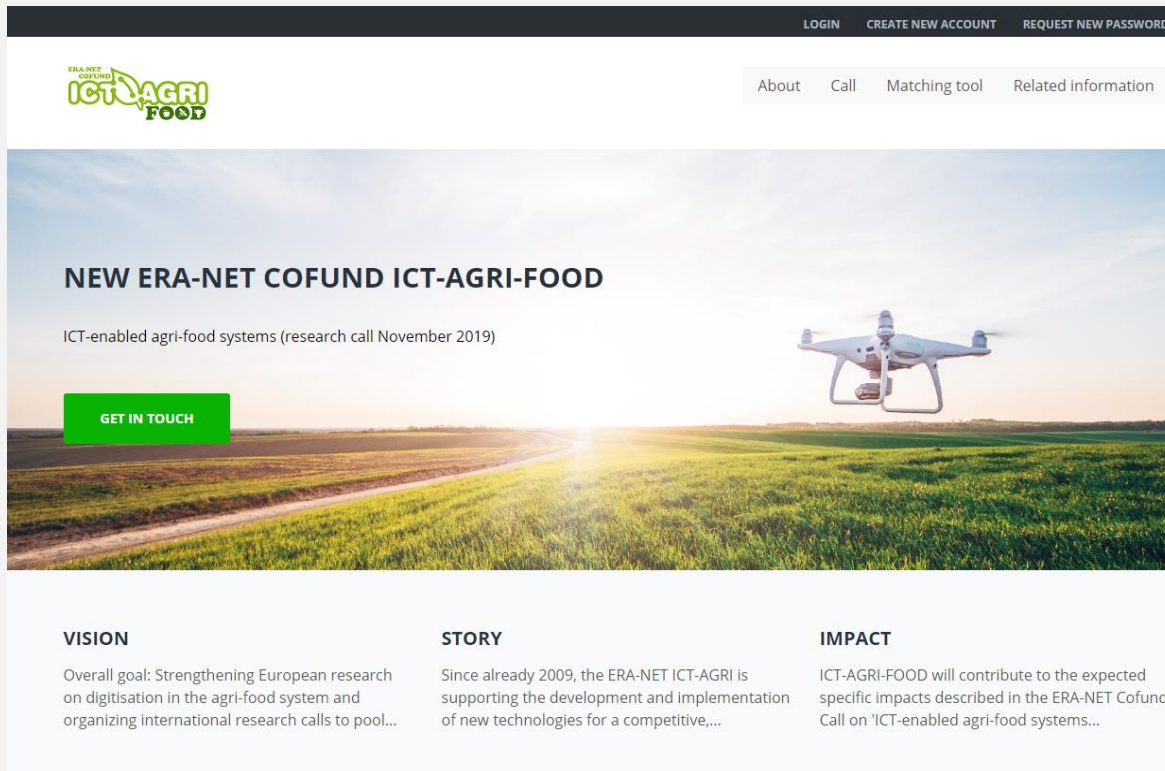
- How to submit a proposal: www.ictagrifood.eu
- Project and partner information
- Project budget
- Description of work



All information must be entered and uploaded to the submission tool

It is not possible to change core information from pre-proposal to full-proposal (main content, partners, budget)

Registration



The screenshot shows the homepage of the ICT-AGRI-FOOD website. At the top, there is a navigation bar with links for 'LOGIN', 'CREATE NEW ACCOUNT', and 'REQUEST NEW PASSWORD'. Below this is a secondary navigation bar with 'About', 'Call', 'Matching tool', and 'Related information'. The main content area features a large image of a drone flying over a green field at sunset. The text on the page includes 'NEW ERA-NET COFUND ICT-AGRI-FOOD' and 'ICT-enabled agri-food systems (research call November 2019)'. A green button labeled 'GET IN TOUCH' is visible. Below the main image, there are three columns: 'VISION', 'STORY', and 'IMPACT', each with a brief description of the project's goals and impact.

An applicant **first** needs to **create an user account to get access** to the web-based Online Submission Tool for preparing, uploading and submitting a proposal.


The registration tool can be found in the upper right corner of the ICT-AGRI-FOOD website:
<https://ictagrifood.eu/>

Your full name, email and country entered in the registration form are used to identify you in the applications to the call.

Make sure you use a valid e-mail address, as the password will be mailed to you. ICT-AGRI-FOOD needs to validate your data before providing access to the web-based ICT-AGRI-FOOD application. Therefore, make sure to **register at least 48 hours before submission**.

Personal data

[MY ACCOUNT](#) [MY PROFILE](#) [LOG OUT](#) [REQUEST NEW PASSWORD](#)



[About](#) [Call](#) [Matching tool](#) [Related information](#)

MAIN PROFILE

We invite you to fill in your [personal profile](#) by clicking on My profile

[View](#) [Edit](#)

There is no profile data yet.

Personal data

EDIT MAIN PROFILE

You need to register the **organisation or the company** you belong to (if not registered yet).

View **Edit**

My organisation: [Set my organisation](#)

In the **profile's CV** you can add your **professional expertise and interests**.

Links

Take care to include words you would like to be found by, when other people are searching.

The information about your organisation or company connected to your profile is used to identify your organisation or company in applications to the call.

Links to personal website and social media (LinkedIn, Facebook, etc.) **Only URL beginning with http://** Examples: <http://myweb.com>, <http://my-linkedin-id>

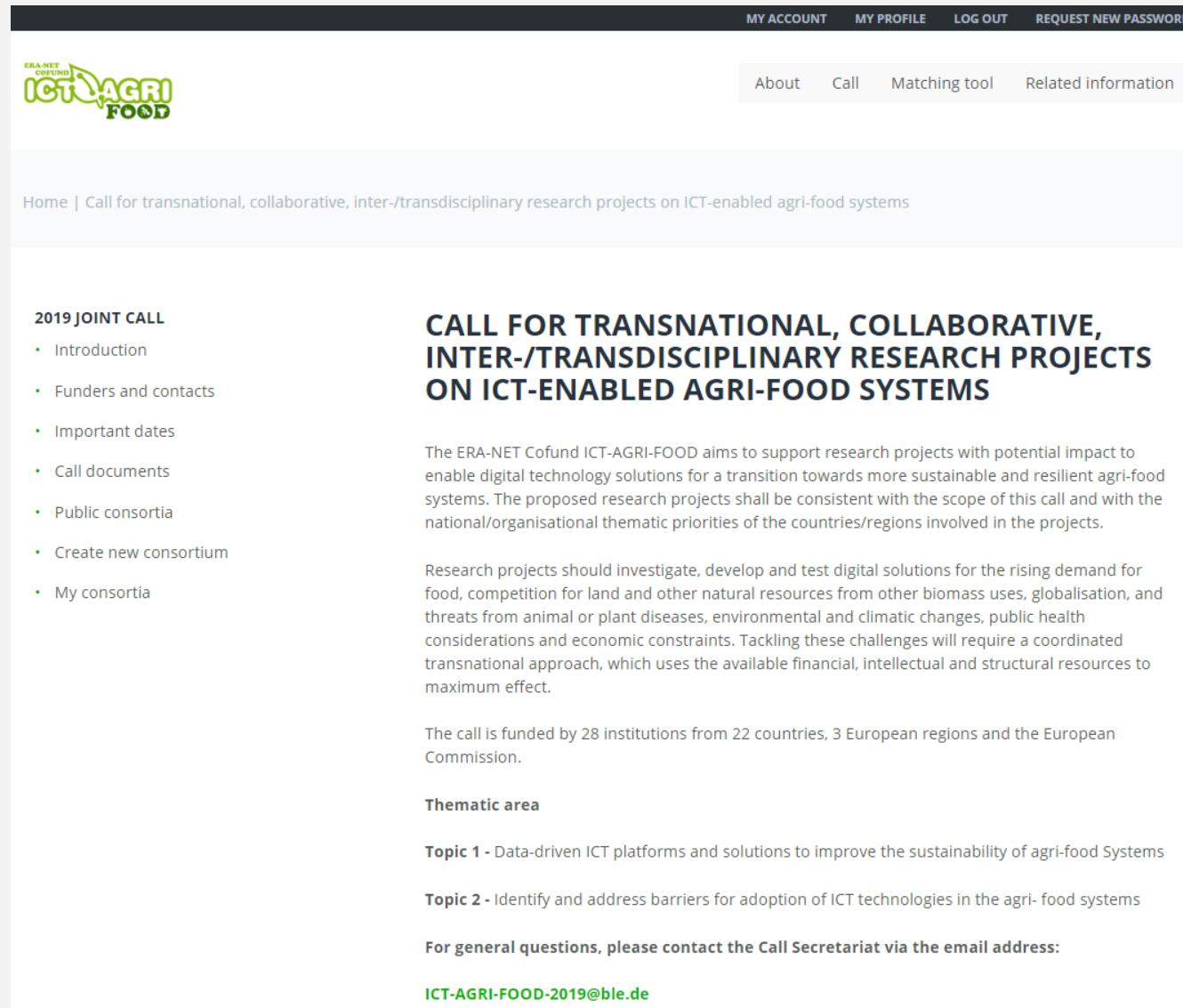
CV

The ICT-AGRI-FOOD has an online register of the organisations participating in various EU programmes. This allows consistent handling of different organisations' official data and avoids multiple requests of the same information.

Your professional *Curriculum vitae*. This information can be read by any visitor to the website.

SAVE

Call announcement



MY ACCOUNT MY PROFILE LOG OUT REQUEST NEW PASSWORD

ERA-NET COFUND ICT-AGRI-FOOD

About Call Matching tool Related information

Home | Call for transnational, collaborative, inter-/transdisciplinary research projects on ICT-enabled agri-food systems

2019 JOINT CALL

- Introduction
- Funders and contacts
- Important dates
- Call documents
- Public consortia
- Create new consortium
- My consortia

CALL FOR TRANSNATIONAL, COLLABORATIVE, INTER-/TRANSDISCIPLINARY RESEARCH PROJECTS ON ICT-ENABLED AGRI-FOOD SYSTEMS

The ERA-NET Cofund ICT-AGRI-FOOD aims to support research projects with potential impact to enable digital technology solutions for a transition towards more sustainable and resilient agri-food systems. The proposed research projects shall be consistent with the scope of this call and with the national/organisational thematic priorities of the countries/regions involved in the projects.

Research projects should investigate, develop and test digital solutions for the rising demand for food, competition for land and other natural resources from other biomass uses, globalisation, and threats from animal or plant diseases, environmental and climatic changes, public health considerations and economic constraints. Tackling these challenges will require a coordinated transnational approach, which uses the available financial, intellectual and structural resources to maximum effect.

The call is funded by 28 institutions from 22 countries, 3 European regions and the European Commission.

Thematic area

Topic 1 - Data-driven ICT platforms and solutions to improve the sustainability of agri-food Systems

Topic 2 - Identify and address barriers for adoption of ICT technologies in the agri- food systems

For general questions, please contact the Call Secretariat via the email address:

ICT-AGRI-FOOD-2019@ble.de

You can access the call announcement by clicking on the **Call link** on the main menu

Creation of a consortium

you can **start** or proceed preparing your **grant application** by **creating a new consortium**. **Only the coordinator should create consortia**.

You can chose the visibility of your consortium as public if you are **looking for partners**, a certain expertise that is still missing in you consortium or as **private** if you have already **developed your project consortium**.

Public / Private can be reset during the elaboration of the proposal. In both proposal types, internal communication and memberships are confidential. Files uploaded to the proposal are secured against unauthorised access

2019 JOINT CALL

- Introduction
- Funders and contacts
- Important dates
- Call documents
- Public consortia
- **Create new consortium**
- My consortia

CREATE GROUP

Title *

Summary *

In case of a public group, this text is displayed to all users.

Group visibility *

Public

Private

Public groups are visible for other users, Private groups are hidden for other users

Call identifier

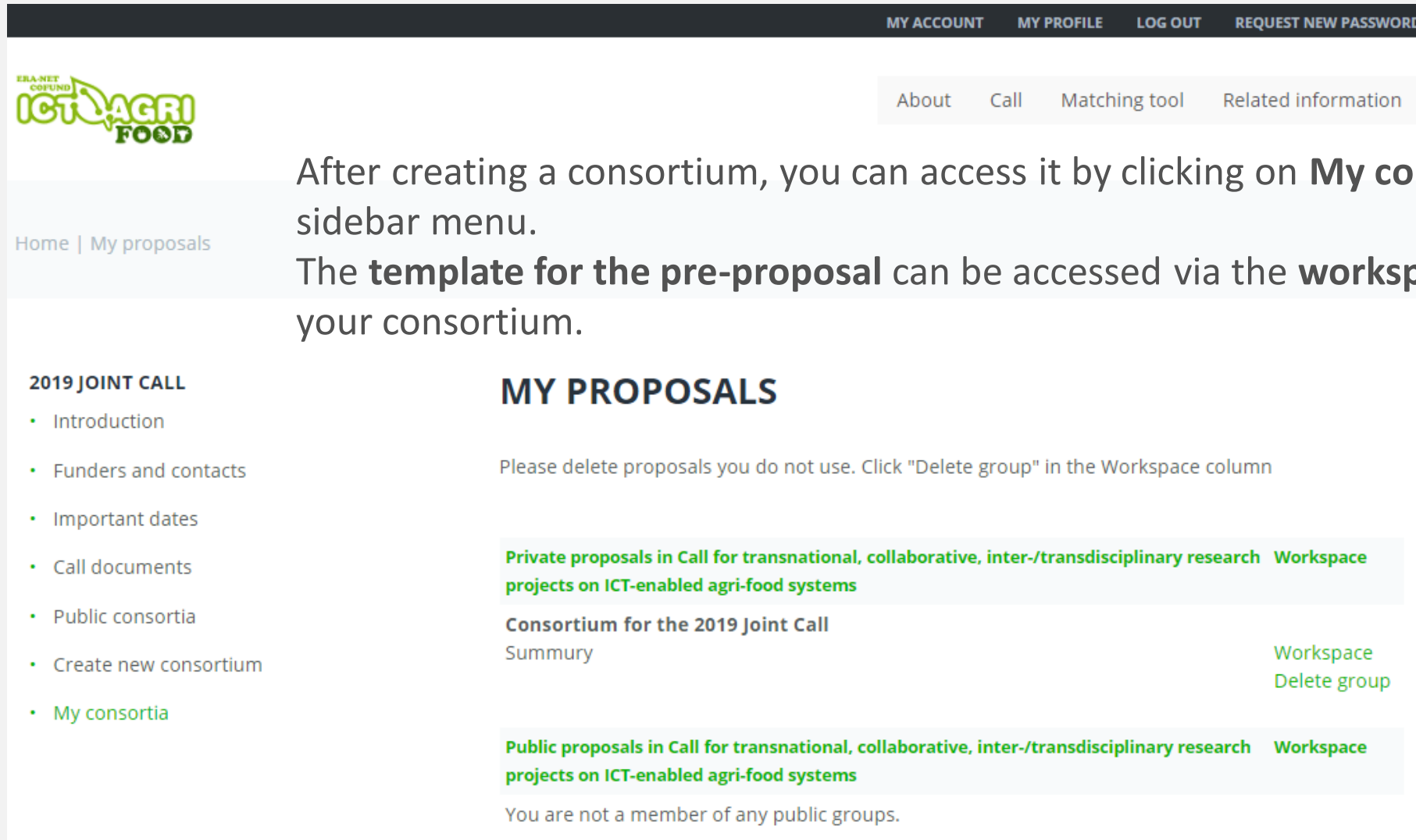
Select the relevant call to begin the creation of an application.

Public consortia is a service where you can either post offers or post requests.

If you are looking for partners, a certain expertise that is still missing in your consortium, you can create a public consortium and put a description

If you want to join a consortium, you have a special expertise you can also post it here, and directly contact those people

Accessing your pre-proposal

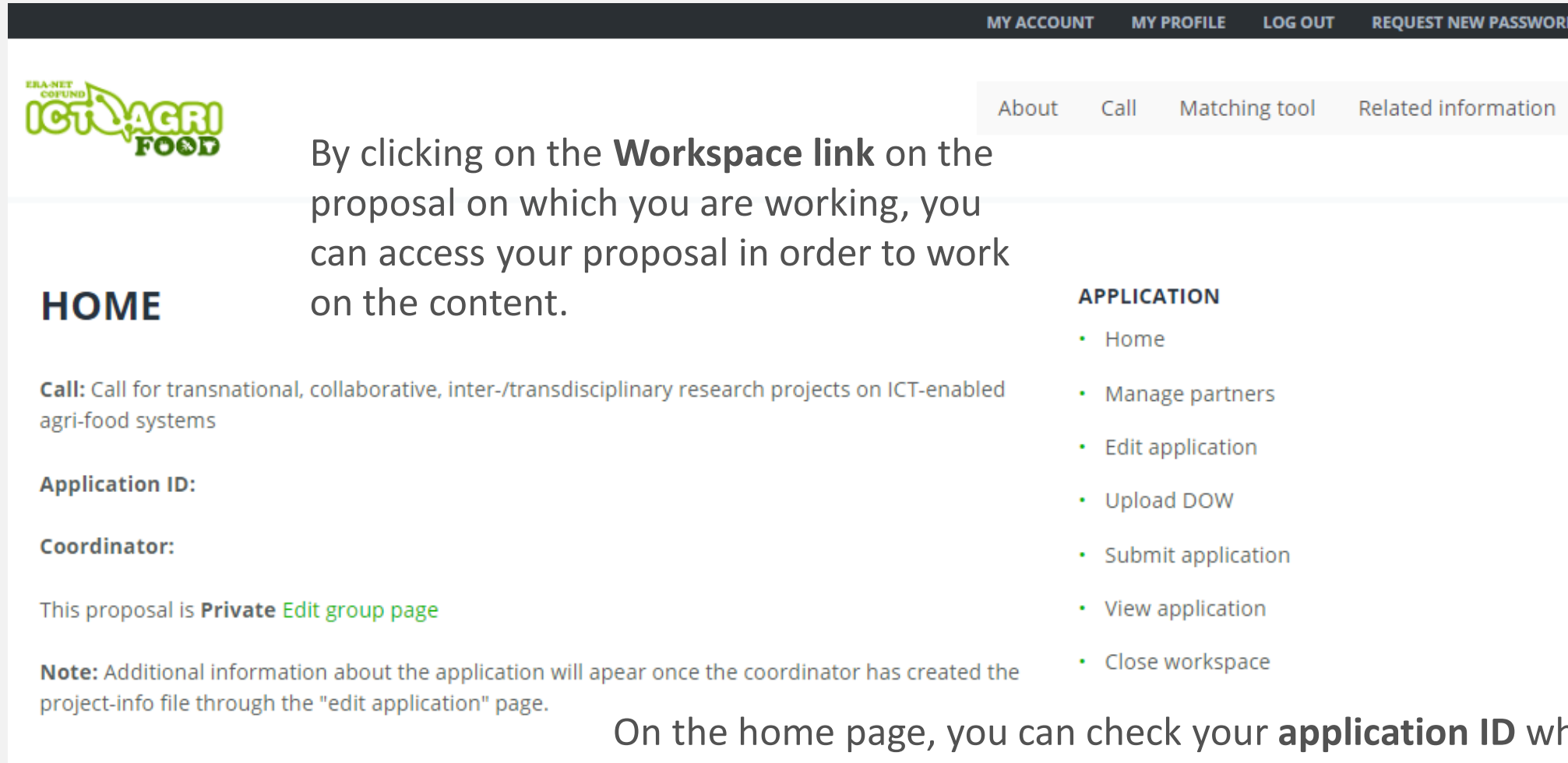


The screenshot shows a web application interface. At the top, there is a navigation bar with links: MY ACCOUNT, MY PROFILE, LOG OUT, and REQUEST NEW PASSWORD. Below this is the ERA-NET COFUND ICT-AGRI FOOD logo and a secondary navigation bar with links: About, Call, Matching tool, and Related information. The main content area is titled 'Home | My proposals' and features a sidebar menu on the left with the following items: 2019 JOINT CALL, Introduction, Funders and contacts, Important dates, Call documents, Public consortia, Create new consortium, and My consortia. The main content area is titled 'MY PROPOSALS' and contains the following text: 'Please delete proposals you do not use. Click "Delete group" in the Workspace column'. Below this, there are two proposal entries. The first entry is titled 'Private proposals in Call for transnational, collaborative, inter-/transdisciplinary research projects on ICT-enabled agri-food systems' and includes a 'Workspace' link. The second entry is titled 'Public proposals in Call for transnational, collaborative, inter-/transdisciplinary research projects on ICT-enabled agri-food systems' and includes a 'Workspace' link. At the bottom of the main content area, it states: 'You are not a member of any public groups.'

After creating a consortium, you can access it by clicking on **My consortia** on the sidebar menu.

The **template for the pre-proposal** can be accessed via the **workspace link** of your consortium.

Creation of an application



The screenshot shows a web interface for the ICT-AGRI FOOD application. At the top, there is a navigation bar with links: MY ACCOUNT, MY PROFILE, LOG OUT, and REQUEST NEW PASSWORD. Below this, the ICT-AGRI FOOD logo is on the left, and a secondary navigation bar contains links for About, Call, Matching tool, and Related information. The main content area is divided into two columns. The left column, titled 'HOME', contains a call for transnational, collaborative, inter-/transdisciplinary research projects on ICT-enabled agri-food systems. It lists 'Application ID:' and 'Coordinator:' fields, which are currently empty. Below these, it states 'This proposal is Private' and provides a link to 'Edit group page'. A note indicates that additional information about the application will appear once the coordinator has created the project-info file through the 'edit application' page. The right column, titled 'APPLICATION', contains a list of actions: Home, Manage partners, Edit application, Upload DOW, Submit application, View application, and Close workspace.

By clicking on the **Workspace** link on the proposal on which you are working, you can access your proposal in order to work on the content.


APPLICATION

- Home
- Manage partners
- Edit application
- Upload DOW
- Submit application
- View application
- Close workspace

On the home page, you can check your **application ID** which is generation by the submission tool, the coordinator's name and the visibility of your consortium.

Manage partners

[MY ACCOUNT](#) [MY PROFILE](#) [LOG OUT](#) [REQUEST NEW PASSWORD](#)



[About](#) [Call](#) [Matching tool](#) [Related information](#)

MANAGE PARTNERS

The partners represented by a person, who is a user on this website.

Enter some letters of the partner's real name into the autocomplete text field and click on the name in the suggestions

Select user by real name

ADD USER

| Name | State | Roles | Member since | Request message |
|-----------------------|--------|-----------------------|--------------|-----------------|
| <input type="radio"/> | Active | • project coordinator | 22 min ago | |
| <input type="radio"/> | Active | • project partner | 44 sec ago | |
| <input type="radio"/> | Active | • project partner | 35 sec ago | |

Operations

- Select -

EXECUTE


APPLICATION

- Home
- Manage partners
- Edit application
- Upload DOW
- Submit application
- View application
- Close workspace

- The project **coordinator must select** users as representatives of project partners among the website users.
- After adding the users, the coordinator must **add their roles** (using operations feature)
- The project coordinator can always add partners while working on the pre-proposal
- The project coordinator can delegate editing rights to a project editor.

Edit application

[MY ACCOUNT](#) [MY PROFILE](#) [LOG OUT](#) [REQUEST NEW PASSWORD](#)



[About](#) [Call](#) [Matching tool](#) [Related information](#)

EDIT APPLICATION

Group: Consortium for the 2019 Joint Call

| Member | Role | Project-info | Partner-info | Partner-budget |
|--------|---------------------|--------------|--------------|----------------|
| | project coordinator | Create | Create | Create |
| | project partner | | Create | Create |
| | project partner | | Create | Create |

APPLICATION

- Home
- Manage partners
- Edit application
- Upload DOW
- Submit application
- View application
- Close workspace

The project **coordinator must provide project information and is responsible for submitting the application.**

The coordinator can edit all partner informations and partner budgets.

Create project-info

CREATE APPLICATION-PROJECT-INFO

Title of the project (max. 200 characters incl. spaces and punctuation)

Title *

The **Project info template** must be filled in **by** the project **coordinator** and contains the following fields:

Acronym *

Project acronym (20 characters)

Summary *

Project title /Project acronym/ Publishable Summary / Duration (months)/ Topic/ Keywords/ Project's focus and added value/ Up to 3 experts (by name) not to evaluate the proposal/ Data Management Plan

Content limited to 1000 characters, remaining: **1000**

Publishable project summary (1000 characters incl. spaces and punctuation)

Duration

Duration of the proposed research (months), expected project start and end (maximum: date XYYYYZ)

Topics *

Data-driven ICT platforms and solutions to improve the sustainability of agri-food Systems

Select at least two of the three themes by holding down the Ctrl key

Create partner-info

The **Partner info template** must be filled by each partner.

The coordinator can create and edit Partner info.

CREATE APPLICATION-PARTNER-INFO

In "Partner" please enter the name of the participating organisation/company

Partner * Partner

Acronym *

Acronym for identifying this partner

Role and responsibilities *

Content limited to 1500 characters, remaining: **1500**

Short description (max. 1500 characters including space characters) about task(s) of the partner and role in the project

Description *

Content limited to 1000 characters, remaining: **1000**

Short description about current position of each partner and his/her collaborators in the project, fields of expertise and other relevant experience. Description of ongoing projects related to the present topic indicating project name, funding source and amount, and potential overlap or link with the current proposal (if any)

References *

References (up to 5 per country) relevant to the proposal including links to the articles or abstracts

SAVE

PREVIEW

Create partner-budget

The Partner budget template must be **filled by each partner**. The coordinator can create and edit Partner budgets.

The Partner budget templates are tailored to the conditions of the Funding Agencies participating in the call. The creation of each **Partner budget is performed in five steps**:

- **Select** the appropriate **Funding agency** from a drop down menu showing Funding Agencies from the partner's country
- Enter the **total funding requested by the partner** to the funding organisation (where applicable)
- **Fill in budget figures** for given eligible cost items as outlined by the Funding agency. Budget figures include total budget and requested budget
- Provide a **short explanation** for each budget item

CREATE APPLICATION-PARTNER-BUDGET

Main budget rules:

- Partners from a country participating in the 2019 Joint Call can apply for funding from that country
- Partners from any country can fill in an in-kind budget with own funding

Coordinator and partners are companies/organisations, **NOT** persons.

Title * Partner budget

Budget:

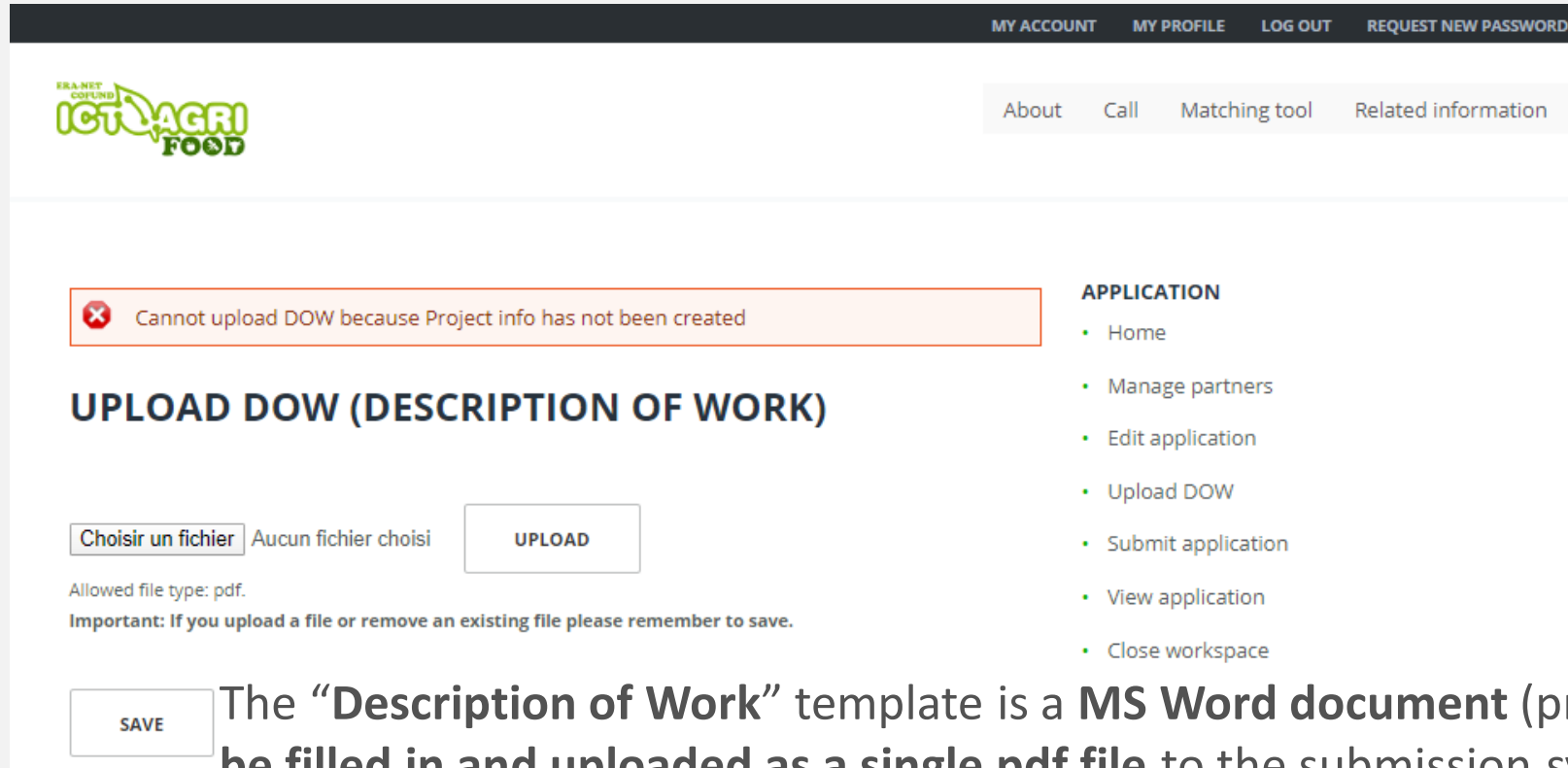
Funding agency * Own funding

Select the appropriate funding agency for the budget

| Cost item | Total | Requested |
|--------------------------------|-------|-----------|
| Person months (Months) | 0 | 0 |
| Personnel cost (1000 €) | 0 | 0 |
| Travel & subsistence (1000 €) | 0 | 0 |
| Consumables/equipment (1000 €) | 0 | 0 |
| Equipment (1000 €) | 0 | 0 |
| Subcontracting (1000 €) | 0 | 0 |
| Other costs (1000 €) | 0 | 0 |
| Indirect costs (1000 €) | 0 | 0 |

Budget info *

Description of work



Cannot upload DOW because Project info has not been created

UPLOAD DOW (DESCRIPTION OF WORK)

Choisir un fichier | Aucun fichier choisi | **UPLOAD**

Allowed file type: pdf.
Important: If you upload a file or remove an existing file please remember to save.

SAVE

APPLICATION

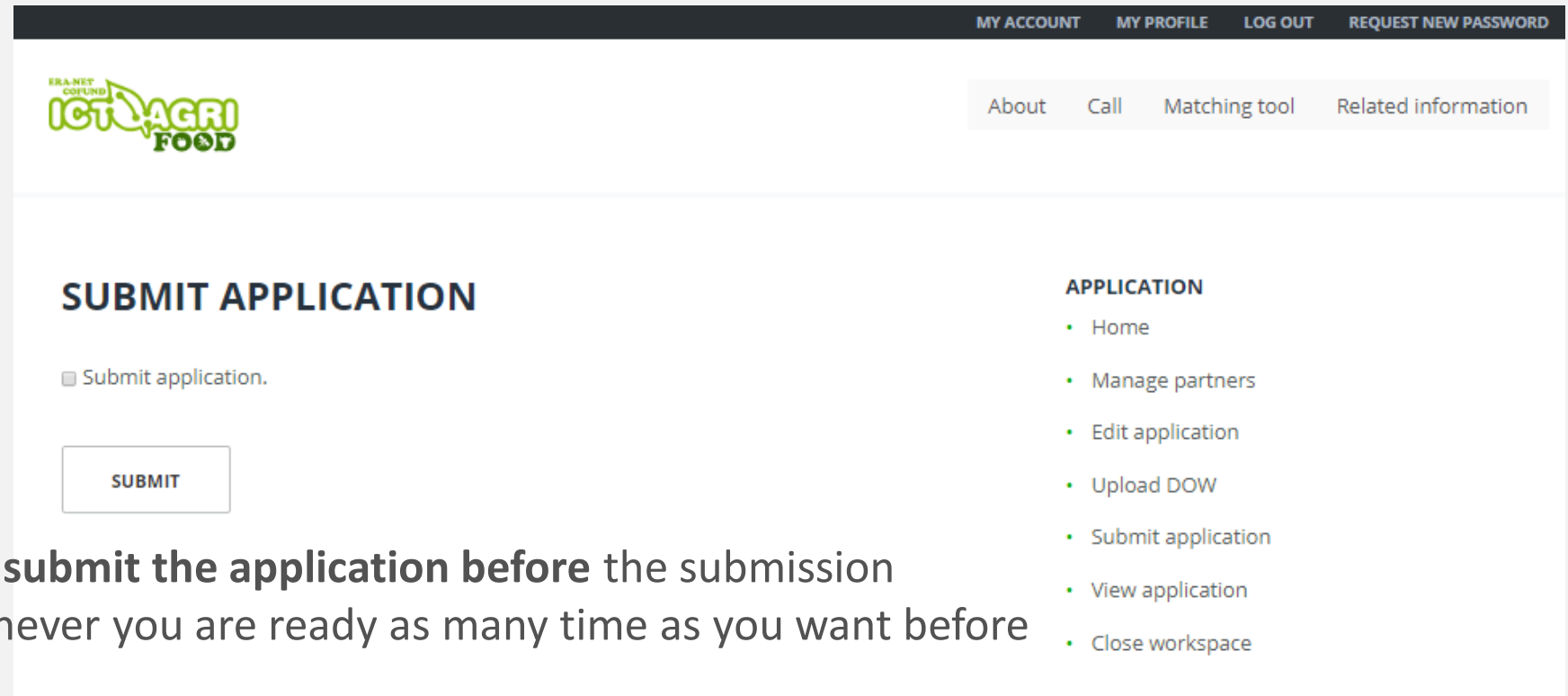
- Home
- Manage partners
- Edit application
- Upload DOW
- Submit application
- View application
- Close workspace

The “**Description of Work**” template is a **MS Word document** (provided in the [Call Documents](#)) to be filled in and uploaded as a single pdf file to the submission system by the coordinator.

When uploading or deleting the Description of Work, remember to press “**Save**”.

While working on your pre-proposal, you can get warnings if you miss to enter some information. Pay attention to those warnings!

Submit application



The screenshot shows the 'SUBMIT APPLICATION' page of the ICT-AGRI FOOD portal. At the top, there is a navigation bar with links for 'MY ACCOUNT', 'MY PROFILE', 'LOG OUT', and 'REQUEST NEW PASSWORD'. Below this, the 'ERA-NET COFUND ICT-AGRI FOOD' logo is displayed on the left, and a menu with 'About', 'Call', 'Matching tool', and 'Related information' is on the right. The main content area features the heading 'SUBMIT APPLICATION' and a checkbox labeled 'Submit application.' with a 'SUBMIT' button below it. On the right side, there is a sidebar titled 'APPLICATION' with a list of menu items: Home, Manage partners, Edit application, Upload DOW, Submit application, View application, and Close workspace.

The **coordinator** is required to **submit the application before** the submission **deadline**. You can submit whenever you are ready as many time as you want before the deadline.

Only applications submitted before the submission deadline will be considered for selection. **Requests for extensions to the deadline will not be considered.**

The coordinator will receive an **email confirmation** of the submission.

More information: www.ictagrifood.eu



**Online Brokerage Event with Q&A session:
15th January 2020
at 10.30**